

## **RAC-G General Assembly Meeting Minutes**

**January 19, 2023**

### **UT Health Tyler Pavilion**

Call to order 9:00 a.m. by Sheryl Coffey with a welcome, the Pledge of Allegiance to the American flag, and prayer

An introduction of Joe Petty was made by Sheryl Coffey. Dr. Petty is joining the UT Health Tyler Obstetrics & Gynecology and brings experience with him with TETAF and the RAC from his previous employments.

Recognition was given by Sheryl Coffey to our meeting sponsors from Medical City Plano. Emily Snyder presented a presentation on burns to the General Assembly.

#### **Topic 1: Chair Talking Points.....Lisa Hutchison**

Discussion:

- Approval of the minutes from the October 28, 2022 minutes
  - Motion to approve minutes by Roy Langford
  - Seconded motion by Kenneth Webb
  - All were in favor with no further discussion
- It was recommended that the Maternal committee reach out to Dr. Petty for his involvement.
- Restructuring of the committee meetings
  - The goal is to make it easier on the chairs and committee members in attending meetings as required for RAC membership compliance.
  - The restructuring gives committee chairs more flexibility for meetings and the choice of having meeting in person or virtually.
    - Chairs may arrange to have their meetings on their own if they have the facilities & virtual connections.
    - In person meeting can be coordinated at the RAC warehouse located at 12918 Hwy 64 W, Tyler TX 75704
    - Virtual meetings may be coordinated through the RAC office.
  - Committee meetings will be held 2 weeks prior to the Executive Board Meeting
    - Committee chairs will notify the RAC office of meeting dates so accommodations/announcements can be made
    - Agendas are to be submitted a week prior to the meeting
    - Committee meeting minutes are to be submitted to the RAC office 1 week prior to the Executive Board meeting
    - Committee chairs will present meeting items at the General Assembly meetings
  - The week of committee meetings, going forth to be known as Primary Week, was described by Loretta Kuhn
    - Once GETAC meetings and General Assembly meetings are scheduled a Primary Week will be scheduled and all committee chairs will be notified to schedule their committee meetings during or prior to that week, and are responsible for notifying the RAC office of the date and time of these meetings. Their agenda is to be turned in during the appropriate time frame and will then be posted on the RAC website.

- Purpose of the meetings prior to Executive Board meeting is in the case that a topic is brought to light that needs to be addressed by the entire RAC General Assembly.
- The Chair provided an explanation of what GETAC (Governor’s Emergency Medical Services and Trauma Advisory Council) to the audience in an effort for them to better understand the significance.
  - Committee chairs are encouraged to attend GETAC meetings either in person or virtually
- Needs assessments will be sent out in April

Action:

- Primary Week
  - Once the schedule is set for GETAC meetings and RAC-G General Assembly meetings PRIMARY WEEKs will be scheduled and sent out to committee chairs. It is then their responsibility to notify the RAC office when their committee meeting will take place and submit an agenda.
  - The RAC office will schedule a virtual meeting with committee chairs to further explain and discuss the restructuring of committee meetings to avoid any confusion.
  - Once the dates are set for General Assembly the dates will be published on the RAC website.

**Topic 2: Report from the Treasurer.....Roy Langford**

Discussion:

- It was discussed in the Executive Board meeting that due to funding being decreased from the state requests that have not yet been made for funding should wait until the 4<sup>th</sup> quarter.
- Requests that have been received by the RAC office will be discussed and possibly funded today during the finance committee meeting.

Action:

- Agencies are asked to wait to submit requests until the 4<sup>th</sup> quarter

**Topic 3: RAC-G Staff Reports**

Discussion:

- First Quarter Narrative FY23.....Sheryl Coffey
  - The report was made available the all members of the General Assembly
- Contract Compliance.....Loretta Kuhn
  - SB8 funds are currently depleted and awaiting the next round of funds to be submitted to the RAC by end of January.
    - Total of approximately \$950,000 and of that approximately \$600,000 is strictly for scholarships
    - Including the pending scholarships RAC-G has currently obligated \$602,000 in funding.



- EMTF.....Eric Bailey
  - For anyone needing information about EMTF: [www.emtf.org](http://www.emtf.org)
  - Exercises/trainings coming up:
    - Mill Creek Wildland Fire exercise will begin planning in February
    - Wildland Fire training March 1-2, 2023: Texas Forestry Service is sponsoring.
    - Bataan Memorial Death March
      - Full scale state exercise
      - March 19, 2023
    - EMTF MMU training/work day April 15, 2023 at the RAC warehouse on Hwy 64
    - TDEM conference is May 30-June 2, 2023 in Ft. Worth
    - State work group will be held at STRAC on January 24, 2023
    - Quarterly work groups are scheduled for February 2, 2023 and will be in person and virtual
  - MSAT drills have been completed and successful
  - IDRU training by EMTF 2& 8 and a refresher was completed with UT Health EMS and Longview Fire Department.
    - Discussions underway for a hospital IDRU training class
  - EMTF will be receiving a box truck approximately the end of February to help with deployments and other areas as needed.
  - Regional response plan has been revised and will be posted on the EMTF website
  - Budget revisions have been completed
  - MMU med cache inventory has been completed
  - The State Coordination Office is working on Operative IQ implementation to streamline med cache inventories for replacements and inventory control
- Senate Bill 8 Coordination.....Johnny Brown
  - Since September we have funded 78 scholarships
    - Paramedic School – 53
    - EMT School – 25
  - We have 39 applications pending
    - Paramedic School – 32
    - EMT School – 7
  - Total of 117 funded for RAC-G
  - For any information or help completing applications contact Johnny at the RAC office.

Action:

- No action needed

Brunch was provided by Medical City Plano

Next RAC-G General Assembly meeting: March 21, 2023 at the UT Health Pavilion

Adjourn: 11:10 a.m.

Minutes submitted by Alicia Whetsell

January 20,2023