RAC-G General Assembly Meeting Minutes

January 19, 2023

UT Health Tyler Pavilion

Call to order 9:00 a.m. by Sheryl Coffey with a welcome, the Pledge of Allegiance to the American flag, and prayer

An introduction of Joe Petty was made by Sheryl Coffey. Dr. Petty is joining the UT Health Tyler Obstetrics & Gynecology and brings experience with him with TETAF and the RAC from his previous employments.

Recognition was given by Sheryl Coffey to our meeting sponsors from Medical City Plano. Emily Snyder presented a presentation on burns to the General Assembly.

Topic 1: Chair Talking Points......Lisa Hutchison

Discussion:

- Approval of the minutes from the October 28, 2022 minutes
 - o Motion to approve minutes by Roy Langford
 - Seconded motion by Kenneth Webb
 - o All were in favor with no further discussion
- It was recommended that the Maternal committee reach out to Dr. Petty for his involvement.
- Restructuring of the committee meetings
 - The goal is to make it easier on the chairs and committee members in attending meetings as required for RAC membership compliance.
 - The restructuring gives committee chairs more flexibility for meetings and the choice of having meeting in person or virtually.
 - Chairs may arrange to have their meetings on their own if they have the facilities & virtual connections.
 - In person meeting can be coordinated at the RAC warehouse located at 12918 Hwy 64 W, Tyler TX 75704
 - Virtual meetings may be coordinated through the RAC office.
 - o Committee meetings will be held 2 weeks prior to the Executive Board Meeting
 - Committee chairs will notify the RAC office of meeting dates so accommodations/announcements can be made
 - Agendas are to be submitted a week prior to the meeting
 - Committee meeting minutes are to be submitted to the RAC office 1 week prior to the Executive Board meeting
 - Committee chairs will present meeting items at the General Assembly meetings
 - The week of committee meetings, going forth to be known as Primary Week, was described by Loretta Kuhn
 - Once GETAC meetings and General Assembly meetings are scheduled a Primary Week will be scheduled and all committee chairs will be notified to schedule their committee meetings during or prior to that week, and are responsible for notifying the RAC office of the date and time of these meetings. Their agenda is to be turned in during the appropriate time frame and will then be posted on the RAC website.

- Purpose of the meetings prior to Executive Board meeting is in the case that a topic is brought to light that needs to be addressed by the entire RAC General Assembly.
- The Chair provided an explanation of what GETAC (Governor's Emergency Medical Services and Trauma Advisory Council) to the audience in an effort for them to better understand the significance.
 - o Committee chairs are encouraged to attend GETAC meetings either in person or virtually
- Needs assessments will be sent out in April

Action:

- Primary Week
 - Once the schedule is set for GETAC meetings and RAC-G General Assembly meetings PRIMARY WEEKs will be scheduled and sent out to committee chairs. It is then their responsibility to notify the RAC office when their committee meeting will take place and submit an agenda.
 - The RAC office will schedule a virtual meeting with committee chairs to further explain and discuss the restructuring of committee meetings to avoid any confusion.
 - Once the dates are set for General Assembly the dates will be published on the RAC website.

Topic 2: Report from the Treasurer......Roy Langford

Discussion:

- It was discussed in the Executive Board meeting that due to funding being decreased from the state requests that have not yet been made for funding should wait until the 4th quarter.
- Requests that have been received by the RAC office will be discussed and possibly funded today during the finance committee meeting.

Action:

• Agencies are asked to wait to submit requests until the 4th quarter

Topic 3: RAC-G Staff Reports

Discussion:

- First Quarter Narrative FY23......Sheryl Coffey
 - o The report was made available the all members of the General Assembly
- Contract Compliance.....Loretta Kuhn
 - SB8 funds are currently depleted and awaiting the next round of funds to be submitted to the RAC by end of January.
 - Total of approximately \$950,000 and of that approximately \$600,000 is strictly for scholarships
 - Including the pending scholarships RAC-G has currently obligated \$602,000 in funding.

- Some other RACS have not awarded any scholarships with the SB8 funding.
 There may be an opportunity in the future for additional funding from these RAC's.
- When students complete their course and pass their National Registry examination, obtaining their EMS certification on their first attempt, the sponsoring agency is eligible for an incentive payment.
 - \$100 EMT
 - \$150 AEMT
 - \$200 Paramedic
- ➤ Requests have been made to allow the RAC office to move funds into the incentive amount
- The RAC office will be meeting the Tyler Junior College in the future to discuss SB8 students
- Texas EMS and Acute Care Trauma Foundation is seeking additional funding for scholarships such as Senate Bill 8 (SB8) as well as funding for nurses. Legislation is currently working on these efforts.
- o The RAC has an appointment to speak with Senator Bryan Hughes to discuss the importance and RAC's, EMTF, and other programs to the communities of Texas.
- HCC-G & HCC-F......Michael Johnson
 - The governance committee met on 1/12/2023 and added Cheryl Eubanks with Bluebonnet Point Wellness to the committee
 - o Richard Glenn House has been onboarded as the new HCC-F Coordinator
 - Deliverables are complete and turned in approximately 2 weeks or more earlier than required
 - o Documents have been updated and some already approved for both HCC-G and HCC-F.
 - Budget revisions for HCC G & F
 - We were able to move about \$4,000 to be spent for stakeholders to provide more equipment and training
 - Currently there is approximately \$27,900 left in HPP funds
 - FY23 budget has spent \$11,000 currently on training
 - 10/17/2022 Mass Shooter exercise
 - Project purchases will focus on training brought to governance
 - March 28-30, 2023 ICS 300 at the Hwy 64 warehouse training room
 - March 23, 2023 Human Trafficking at the Hwy 64 warehouse training
 - Mental Health for healthcare responders will be scheduled as an online course
 - Decontamination, Pediatric burn and HAZMAT train-the-trainer will be scheduled at a later date
 - Table top exercises
 - Mass burn table top coming soon
 - o Pediatric respiratory surge table top coming soon
 - ASPR DSHS audit will be on 2/15/2023
 - The documents that have already been looked at by the state show promise that the audit will go well.

- EMTF.....Eric Bailey
 - o For anyone needing information about EMTF: www.emtf.org
 - Exercises/trainings coming up:
 - Mill Creek Wildland Fire exercise will begin planning in February
 - Wildland Fire training March 1-2, 2023: Texas Forestry Service is sponsoring.
 - Bataan Memorial Death March
 - Full scale state exercise
 - March 19, 2023
 - EMTF MMU training/work day April 15, 2023 at the RAC warehouse on Hwy
 - TDEM conference is May 30-June 2, 2023 in Ft. Worth
 - State work group will be held at STRAC on January 24, 2023
 - Quarterly work groups are scheduled for February 2, 2023 and will be in person and virtual
 - o MSAT drills have been completed and successful
 - IDRU training by EMTF 2& 8 and a refresher was completed with UT Health EMS and Longview Fire Department.
 - Discussions underway for a hospital IDRU training class
 - o EMTF will be receiving a box truck approximately the end of February to help with deployments and other areas as needed.
 - o Regional response plan has been revised and will be posted on the EMTF website
 - Budget revisions have been completed
 - o MMU med cache inventory has been completed
 - The State Coordination Office is working on Operative IQ implementation to streamline med cache inventories for replacements and inventory control
- Senate Bill 8 Coordination......Johnny Brown
 - Since September we have funded 78 scholarships
 - Paramedic School 53
 - EMT School 25
 - We have 39 applications pending
 - Paramedic School 32
 - EMT School 7
 - Total of 117 funded for RAC-G
 - o For any information or help completing applications contact Johnny at the RAC office.

Action:

No action needed

Brunch was provided by Medical City Plano

Next RAC-G General Assembly meeting: March 21, 2023 at the UT Health Pavilion

Adjourn: 11:10 a.m.

Minutes submitted by Alicia Whetsell

January 20,2023